



City of Sand Springs  
 Neighborhood Services  
 100 East Broadway - PO Box 338  
 Sand Springs OK 74063  
 918-246-2572  
[neighborhoodservices@sandspringsok.org](mailto:neighborhoodservices@sandspringsok.org)

## Application for Certificate of Compliance Alcohol/Liquor

Name of Applicant: \_\_\_\_\_  
(Individual, Corporation, Association, etc)

Name of Business: \_\_\_\_\_

Street Address of Business: \_\_\_\_\_

Mailing Address of Business: \_\_\_\_\_ City and State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone \_\_\_\_\_

Email: \_\_\_\_\_

Type of license applying for:

- |   |   |
|---|---|
| <input type="checkbox"/> Retail Beer Sales                    | <input type="checkbox"/> Mixed Beverage License |
| <input type="checkbox"/> Retail Wine Sales                    | <input type="checkbox"/> Liquor Store           |
| <input type="checkbox"/> On-Premises Beer and/or Wine License |   |

**\$200 non-refundable fee is due upon submission of application for Certificate of Compliance.  
 Processing can be delayed if proper documentation is not submitted with application.**

- Any recent renovations or alterations at this location? (Y/N)\_\_\_\_\_. If yes, please include Building Permit number:\_\_\_\_\_. **Please attach an interior floor plan of business space.**
- Square footage of space utilized for license: \_\_\_\_\_
- Federal Tax ID# \_\_\_\_\_ **Please attach a copy of State of Oklahoma Sales Tax Permit**
- Annual City of Sand Springs Business License number: \_\_\_\_\_

**Please attach any other permits, certificates or licensing required for operation of your business.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_. \_\_\_\_\_  
(Signature of Applicant)

(office use only)

Planning: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Inspections: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Fire Marshall: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_