

**MINUTES OF REGULAR MEETING
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY**

**Tuesday, August 15, 2023 – 6:00pm
Sand Springs Museum
9 East Broadway – PO Box 1870
Sand Springs, OK 74063**

December 2022 to November 2023

MEMBERS PRESENT:

Steve Clem	6-2
Mayme Crawford	7-1
Debbie Nobles	4-4
Grady W. Whitaker	7-1
Nathan Woodmansee	6-2

MEMBERS ABSENT:

Cynthia Phillips	7-1
Vicki Sisney	2-6

ALSO PRESENT:

Ginger Murphy
Sherry Morris
Michael S. Carter
Joe Medlin
Melissa Cartwright

The Sand Springs Cultural & Historical Museum Trust Authority met in regular session on August 15, 2023, in the lower level meeting room of the Sand Springs Cultural and Historical Museum building pursuant to the regular meeting notice and agenda filed with the City Clerk's office and posted at 12:00 pm on August 11, 2023, on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma, 74063.

1. CALL TO ORDER

Chair Nathan Woodmansee called the meeting to order at 6:01 pm.

2. ROLL CALL

Parks Admin Assistant Melissa Cartwright called for an individual roll call with members replying in the following manner:

Clem, here	Crawford, here	Nobles, here	Phillips, no response
Sisney, no response	Whitaker, here	Woodmansee, here	

3. CONSENT AGENDA

Trustee Grady Whitaker motioned to approve the below matters listed under the Consent Agenda. Trustee Mayme Crawford seconded the motion.

A) The minutes of the July 18, 2023 regular SSCHMTA meeting.

Parks Admin Assistant Melissa Cartwright called for the vote recorded as follows:

Clem, aye Crawford, aye Nobles, aye Whitaker, aye
Woodmansee, aye

The motion carried 5-0-0

4. BROADWAY STORAGE BUILDING

Ginger Murphy provided positive feedback on new storage area. Trustees discussed security and insurance for storage.

No action taken.

5. MERRY CHRISTMAS CHARLIE BROWN EXHIBIT

After discussion, Trustees noted copyright release is needed for banners. In addition, a committee meeting is planned.

No action taken.

6. MUSEUM ASSOCIATION REPORT

Sherry Morris shared her junior docents (ages 10-13) will finish training and give museum tours to their friends and families this week. She said the kids are excited to be involved with the museum. She also planned to contact a list of homeschool groups for museum visits this fall. Sherry reported Mary Eubanks will help during her upcoming absence.

No action taken.

7. MUSEUM DIRECTOR'S REPORT

Ginger Murphy stated Benjamin Franklin exhibit ships out this week, lunch boxes will be taken down later this month and The Constitution exhibit will finish in October. She mentioned photographs around the museum continue to be scanned and labeled by Larry Chance.

No action taken.

8. MUSEUM COORDINATOR'S REPORT

No report.

9. CHAIR'S REPORT

Nathan Woodmansee shared his desire for the museum to be a prominent resource of information and revenue. He asked trustees to share ideas that can turn into opportunities for the trust.

No action taken.

10. PARK DIRECTOR'S REPORT

Joe Medlin stated the air conditioner in museum office has been replaced.

11. CITY MANAGER'S REPORT

Mike Carter shared a video of museum up-lighting to be installed with the Trustees. He highlighted several new features coming to downtown, one being banner stands that can be used for cross marketing of the museum. Mike also mentioned various road construction projects around the city including the Highway 97 widening project that begins next month and will last two years.

12. COMMITTEE REPORTS

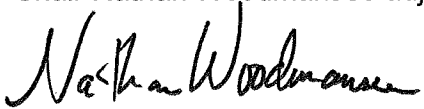
- Steve Clem, Accession/De-Accession – no report
- Grady Whitaker Jr., Building – no report
- Debbie Nobles, Documents – no report
- Vicki Sisney, Exhibits – no report
- Cynthia Phillips, Fundraising – no report
- Grady Whitaker, Finance – no report

13. FINANCIALS

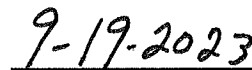
The regular monthly financial reports were provided to the Trustees for their review and information.

14. ADJOURNMENT

Chair Nathan Woodmansee adjourned the meeting at 7:14pm.



 Nathan Woodmansee, Chairperson



 Date

MLC
sschmta-minutes