

**SAND SPRINGS ECONOMIC DEVELOPMENT AUTHORITY
(SSEDA)
Meeting Minutes
July 13, 2023, 4:00 p.m.
Sand Springs Municipal Building
100 East Broadway Street - City Council Chambers
Sand Springs, OK 74063**

Members Present: Patty Dixon, Chair
Ryan Walker, Vice Chair
Brent Kellogg, Assistant Secretary
Mike Burdge
Steve Lane
Michael Miller @ 4:05 p.m.
Beau Wilson

Members Absent: Johnathan Holson

Also Present: City Manager Michael S. Carter
City Planner Brad Bates

City Clerk Janice L. Almy (Recording Secretary)

The Sand Springs Economic Development Authority (SSEDA) met in regular session on July 13, 2023, in the Council Chamber of the Sand Springs Municipal Building pursuant to the regular meeting notice and agenda filed with the City Clerk's office and posted at 3:00 p.m. on July 7, 2023, on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma, 74063.

1. Call to Order

Chair Dixon called the meeting to order at the noted time of 4:03 p.m.

2. Roll Call

Chair Dixon called for an individual roll call with members replying in the following manner:

Beau Wilson, here; Mike Burdge, here; Patty Dixon, here; Michael Miller, no response; Brent Kellogg, here; Steve Lane, here; Johnathan Holson, no response; Ryan Walker, here.

It was noted for the record that Johnathan Holson was absent from said meeting.

It was noted for the record that Michael Miller was not present at the time of roll call.

3. Minutes

Chair Dixon stated the minutes of the May 18, 2023, special meeting were provided for Trustees approval, denial, amendment, or revision.

A motion was made by Trustee Burdge and seconded by Trustee Wilson that the minutes of the May 18, 2023, special meeting, as presented, be approved.

Chair Dixon called for the vote recorded as follows:

Trustee Walker, aye; Trustee Lane, aye; Trustee Kellogg, aye; Chair Dixon, aye; Trustee Burdge, aye; Trustee Wilson, aye.

The motion carried 6-0-0.

It was noted for the record that Michael Miller arrived at the noted time of 4:05 p.m. following Agenda Item No. 3

4. Resolution No. SSEDA24-01 – Progression of Officers

Chair Dixon informed Trustees of the approval, denial, amendment, or revision of Resolution No. SSEDA24-01, a resolution regarding the process of officers for SSEDA.

A motion was made by Trustee Wilson and seconded by Trustee Burdge to approve Resolution No. SSEDA24-01, a resolution regarding the process of officers for SSEDA, as presented.

Following lengthy discussion regarding Resolution No. SSEDA24-01 and implementation of said resolution, Trustee Burdge withdrew his second to the motion and Trustee Wilson withdrew his motion to allow Trustees the opportunity to suggest any further amendments to the Trust Indenture and make all the amendments at one time.

It was noted that Chair Dixon would call a special meeting to consider the progression of officers and additional amendments to the Trust Indenture.

5. Election of Assistant Secretary/Treasurer

Chair Dixon informed Trustees of the appointment of an Assistant Secretary/Treasurer in accordance with the trust Indenture.

Following discussion on which Trustees were eligible to service as officers, a motion was made by Trustee Kellogg and seconded by Trustee Dixon that Mike Burdge be appointed to serve as Assistant Secretary/Treasurer.

Chair Dixon called for the vote recorded as follows:

Trustee Wilson, aye; Trustee Burdge, aye; Chair Dixon, aye; Trustee Miller, aye; Trustee Kellogg, aye; Trustee Lane, aye; Trustee Walker, aye.

The motion carried 7-0-0.

6. Modification to Trust Indenture

Chair Dixon informed Trustees Item No. 6 would be considered at a special meeting along with the amendment to Trust Indenture regarding the progression/election of officers.

No action was taken by Trustees.

7. Business and Tax Identification Numbers

Chair Dixon informed Trustees Item NO. 7 would be considered at a later date, following the completion of any amendments to the Trust Indenture.

No action was taken by Trustees.

8. City Manager's and Trustees' Report

City Manager Michael S. Carter provided updates regarding recent and upcoming events and projects of interest and the general operations of the City.

This item was for informational purposes only.

9. Adjournment

The meeting adjourned at the noted time of 5:03 p.m.


Brent Kellogg, SSEDA Secretary/Treasurer