

MINUTES

Sand Springs City Council
July 12, 2023 – 11:30 a.m.
Sand Springs Municipal Building
100 East Broadway – Council Chambers, First Floor
Sand Springs, Oklahoma 74063
www.sandspringsok.org

MEMBERS PRESENT: Mayor Jim Spoon (4-0)
Vice Mayor Beau Wilson (4-0) @ 11:41 a.m.
Councilor Cody Worrell (4-0)
Councilor Matt Barnett (4-0)
Councilor Mike Burdge (4-0)
Councilor Nancy Riley (4-0)

ALSO PRESENT: City Manager Michael S. Carter
City Clerk Janice L. Almy
Deputy City Clerk Dawn Gilmartin

ABSENT: Councilor Brian Jackson (3-1)

The Sand Springs City Council met in regular session on July 12, 2023, in the Council Chambers of the Sand Springs Municipal Building pursuant to the regular meeting notice and agenda filed with the City Clerk's office and posted at 4:00 p.m. on July 6 2023, on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma 74063

1. Call to Order

Mayor Spoon called the meeting to order at the noted time of 11:40 a.m.

2. Roll Call

Mayor Spoon called for an individual roll call with members replying in the following manner:

Councilor Jackson: no response; Councilor Barnett, here; Councilor Burdge, here; Mayor Spoon, here; Vice Mayor Wilson, no response; Councilor Riley, here; Councilor Worrell, here.

It was noted that Vice Mayor Wilson arrived at the time of 11:41 a.m.

It was noted that Councilor Jackson was absent from said meeting.

3. Financial Training – Annual Audit**A) Audit Overview**

Kency Duarte and LaDonna Sinning, Partners of Arledge and Associates, provided an overview of the audit process and audit for the City of Sand Springs/Sand Springs Municipal Authority.

This item was for training/informational use only.

B) Performer Report

Frank Crawford, President and CEO of Crawford and Associates, provided an overview of the Performer Report, a report which assessed the overall financial position using various financial ratios, for the City of Sand Springs/Sand Springs Municipal Authority.

This item was for training/informational use only.

C) Council Member Financial Disclosure Form

Finance Director Kelly Lamberson provided a brief overview of Council Member Disclosure Form and presented the Council Members the Elected Official Audit Questionnaire to complete in accordance with State Law 11 O.S. 8-113.

This item was for training/informational purposes only.

4. City Manager's and Council Members' Report (A-B)

A) City Manager Michael S. Carter and Council Members provided updates regarding recent and upcoming events and projects, events of interest, and the general operations of the City.

B) Corey Williams, Public Information Officer for the Small Business Administration Office of Disaster Recovery and Resilience, provided an overview of the SBA's low interest loan assistance program for businesses, homeowners, and renters impacted by the June 18, 2023 storm.

This item was for informational purposes only.

5. Supplemental Appropriation – Emergency Reserves

Finance Director Kelly Lamberson requested Council's approval, denial, amendment, or revision of a Supplemental Appropriation of the Emergency

Reserves in the General Fund for an Increase to the Emergency Management department expenditure line item in the amount of \$1,056,280 and a Decrease to the Emergency Reserves Ending Fund Balance in the amount of \$1,056,280 to cover expenditures related to the June 2023 storm and debris clean-up.

A motion was made by Councilor Burdge and seconded by Councilor Barnett that the request of the Supplemental Appropriation of the Emergency Reserves in the General Fund for an Increase to the Emergency Management department expenditure line item in the amount of \$1,056,280 and a Decrease to the Emergency Reserves Ending Fund Balance in the amount of \$1,056,280 to cover expenditures related to the June 2023 storm and debris clean up, as presented, be approved.

Mayor Spoon called for the vote recorded as follows:

Councilor Worrell, aye; Councilor Riley, aye; Vice Mayor Wilson, aye; Mayor Spoon, aye; Councilor Burdge, aye; Councilor Barnett, aye.

The motion carried 6-0-0.

6. Adjournment

There being no other discussion, the meeting adjourned at the noted time of 12:56 p.m.



Dawn Gilmartin, Deputy City Clerk

