

**City of Sand Springs
BOARD OF ADJUSTMENT
REGULAR MEETING MINUTES
February 13, 2023 – 6:00 p.m.
City Council Chambers
100 E. Broadway
Sand Springs, OK 74063**

MEMBERS PRESENT: Michael Phillips, Chairperson, 6-2
Michael Zimmerman, Secretary 7-1
David Parker, 8-0
Clark Shackelford, 4-0

MEMBERS ABSENT: Jerry Riley, Vice-Chairperson 6-2

OTHERS PRESENT: Mike Carter, City Manager
Brad Bates, City Planner/Neighborhood Services Director
Cynthia Webster, Recording Secretary

The Board of Adjustment met in a regular session on February 13, 2023, in Sand Springs City Hall, 100 E. Broadway, Sand Springs, Oklahoma, pursuant to the agenda filed with the City Clerk's office and posted at 2:55 p.m., on February 2, 2023, on the display board located at Sand Springs City Hall, 100 E. Broadway, Sand Springs, Oklahoma, 74063, and on the City of Sand Springs website www.sandspringsok.org.

1. Call to Order

Chairperson Michael Phillips called the meeting to order at the noted time of 6:00 p.m.

2. Attendance

Chairperson Phillips called for an individual roll call with members replying in the following manner: Mr. Parker, here; Mr. Zimmerman, here; Chairperson Phillips, here; Mr. Shackelford, here; Mr. Riley, no response.

Mr. Riley was noted as absent.

3. Consider Approval of Minutes of BOA Meeting of December 5, 2022

The Board is being asked to consider approving, denying, amending or revising of the Minutes of the regular meeting of December 5, 2022.

Mr. Zimmerman made a motion to approve the minutes of December 5, 2022. Mr. Parker seconded the motion.

With no further discussion, Chairperson Phillips called for the vote recorded as follows: Mr. Parker, aye; Mr. Zimmerman, aye; Chairperson Phillips, aye; Mr. Shackelford, aye.

The motion carried at 4-0-0.

4. SSBOA-821

Chairperson Phillips advised that the Board is being asked to consider approving, denying, amending or revising of the application of Matthew Mitchell to allow a Special Exception to the Sand Springs Zoning Code, Section 7.02, Table 1, to allow a tattoo studio in a CS (Commercial Shopping) district.

City Planner Bates presented the staff report. The applicant desires to open a tattoo studio at 16 W. 41st St. Staff and the Board discussed the different uses allowed in a CG (Commercial General) versus a CS district.

Applicant was present for questions.

Property owner, Rusty Gunn, spoke in support of the application.

Mr. Zimmerman made a motion to approve SSBOA-821 as presented. Mr. Shackelford seconded the motion.

With no further discussion, Chairperson Phillips called for the vote recorded as follows: Mr. Parker, aye; Mr. Zimmerman, aye; Chairperson Phillips, aye; Mr. Shackelford, aye.

The motion carried at 4-0-0.

5. Director's Report

City Planner Bates explained that staff would be calling for votes in an alternating fashion. That way, the same Board member would not always have the first, or last, vote.


6. City Manager's Report

City Manager Mike Carter gave updates on some airport projects. City Manager Carter also advised that a grant had been received from Tulsa County to put Berryhill schools on a sewer system as opposed to the current lagoon system.

7. Adjournment

There being no further business, the meeting adjourned at the noted time 6:17 p.m.

3/13/2023
Date



Michael Zimmerman, Secretary