

**SAND SPRINGS ECONOMIC DEVELOPMENT AUTHORITY
(SSEDA)**

Minutes

**January 12, 2023, 4:00 p.m.
Sand Springs Municipal Building
100 East Broadway Street - City Council Chambers
Sand Springs, OK 74063**

Members Present: Patty Dixon, Chair
Brent Kellogg, Assistant Secretary
Mike Burdge @ 4:14 p.m.
Johnathan Holson
Steve Lane
Beau Wilson

Members Absent: Michael Miller
Ryan Walker, Vice Chair

Also Present: City Manager Michael S. Carter
Chamber President Amanda Wion
City Clerk Janice L. Almy

The Sand Springs Economic Development Authority (SSEDA) met in regular session on January 12, 2023, in the Council Chamber of the Sand Springs Municipal Building pursuant to the regular meeting notice and agenda filed with the City Clerk's office and posted at 8:30 a.m. on January 6, 2023, on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma, 74063.

1. Call to Order

Chair Dixon called the meeting to order at the noted time of 4:05 p.m.

2. Roll Call

Chair Dixon called for an individual roll call with members replying in the following manner:

Brent Kellogg, here; Steve Lane, here; Patty Dixon, here; Beau Wilson, here; Johnathan Holson, here; Michael Miller, no response; Ryan Miller, no response; Mike Burdge, no response.

It was noted for the record that Mike Burdge arrived at the noted time of 4:14 p.m. during Item No. 5; Ryan Walker and Michael Miller were absent from said meeting.

Following Roll Call, Chair Dixon moved to Agenda Item No. 4.

4. Oath of Office

City Clerk Janice L. Almy administered the Oath of Office to SSEDA members Patty Dixon, Brent Kellogg, Johnathan Holson, Steve Lane, and Beau Wilson.

Following Agenda Item No. 4, Chair Dixon moved to Agenda Item No. 3.

3. Approval of Minutes October 13, 2022 Special Meeting

Chair Dixon stated the minutes of the October 13, 2022, special meeting were provided and requested Trustees approval, denial, amendment, or revision of said minutes.

A motion was made by Trustee Kellogg and seconded by Trustee Wilson that the minutes of the October 13, 2022, special meeting, as presented, be approved.

Chair Dixon called for the vote:

All those in favor signify by "aye." All those opposed signify by "nay."

The motion carried 5-0-0.

Following Agenda Item No. 3, Chair Dixon moved to Agenda Item No. 5.

5. City Manager's and Trustees' Report

City Manager Michael S. Carter provided updates regarding recent and upcoming events and projects of interest and the general operations of the City, including the partnership between SSEDA and the City.

In regards to the partnership between SSEDA and the City, Trustees requested a copy of the SSEDA Trust Indenture; training for the Open Meeting and Open Records Acts and policies or processing on how to deal with visitors at meetings; and information regarding funding or grants.

City Manager Michael S. Carter provided an update regarding the PowerHouse property.

This item was for informational purposes only.

It was noted for the record that Trustee Burdge left at the noted time of 4:40 p.m. during Item No. 5.

6. **Adjournment**

The meeting adjourned at the noted time of 4:46 p.m.



Brent Kellogg, SSEDA Assistant Secretary