

# Sand Springs – Pogue Airport Airport Advisory Board

Regular Meeting Notice and Agenda  
Thursday, July 13, 2023 – 5:30 p.m.  
Sand Springs-Pogue Airport - Airport Terminal  
3200 Airport Road  
Sand Springs, Oklahoma 74063

1. **CALL TO ORDER** Time\_\_\_\_\_

2. **ROLL CALL**

3. **MINUTES**

Board members may consider approval, denial, amendment, or revision of the minutes of the June 8, 2023 Regular Airport Advisory Board (AAB) meeting.

Motion\_\_\_\_\_ Second\_\_\_\_\_

4. **ISR 1000 COMMITTEE REPORT (A-D)**

Committee Chairman and Board Members will discuss airport improvements, upcoming events, and any activities including scheduled events of interest.

Items to be discussed:

- A. Advertising, marketing for SSPA
- B. Schedule of events for SSPA
- C. Renovations/improvements to airport terminal
- D. Governmental Affairs Report

This item is for informational purposes only.

5. **ENGINEERS REPORT**

Staff and Board members will discuss any pending airport CIP projects of interest, FAA/OAC funding.

Items to be discussed:

- A). Update Runway Lighting and West Taxiway Rehabilitation Project
- B). Update on any upcoming FAA/OAC projects for the airport.

This item is for informational purposes only.

6. **FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM**

Board Members will discuss the feasibility of City of Sand Springs/Sand Springs Municipal Authority (SSMA) installing Jet-A system/providing services at SSPA.

This item is for informational purposes only.

7. **NORTHWEST APRON, AIRCRAFT HANGAR DEVELOPMENT (A-B)**

Board Members and Staff will discuss airport hangar construction, infrastructure, codes and any other information associated with development at airport.

Items to be discussed:

- A. Update Northwest Apron Development Area
- B. Construction of hangars, infrastructure, codes and information for airport development.

This item is for informational purposes only.

**8. UPDATE CITY MAINTENANCE HANGAR/SKYBOSS AVIATION AND SAND SPRINGS HOME HANGAR/THROTTLE-UP AVIATION LLC (A-B)**

Board Members and Staff will discuss City Maintenance Hangar/Skyboss Aviation and Sand Springs Home Hangar/Throttle-Up Aviation LLC.

Items to be discussed:

- A). Update City Maintenance Hangar/Skyboss Aviation
- B). Update Sand Springs Home Hangar/ Throttle-Up Aviation LLC.

This item is for informational purposes only

**9. CITY MANAGER'S REPORT**

The City Manager will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the City.

This item is for informational purposes only.

**10. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT**

The Airport Supervisor will provide the Monthly Management Report and updates on upcoming events, activities and general operations at SSPA.

This item is for informational purposes only.

**11. ADJOURNMENT** Time \_\_\_\_\_

The next Airport Advisory Board Meeting is scheduled for Thursday, August 10, 2023.

This agenda was filed in the office of the City Clerk and posted at 11:50 a.m. on July 10, 2023 on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma, 74063, by Dawn Gilmartin, Deputy City Clerk.

  
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Dawn Gilmartin, Deputy City Clerk