

**NOTICE OF MEETING AND AGENDA**

**Sand Springs Economic Development Authority (SSEDA)**

June 16, 2022 – 4:00 p.m.  
Sand Springs Municipal Building  
100 E. Broadway Street - Council Chambers, 1<sup>st</sup> Floor  
Sand Springs, Oklahoma 74063

1. **Call to Order** Time: \_\_\_\_\_

2. **Roll Call**

Brent Kellogg _____	Steve Lane _____	Patty Dixon _____
Beau Wilson _____	Michael Miller _____	Judy Treat _____
Ryan Walker _____	Mike Burdge _____	

3. **Minutes**

Trustees may consider approval, denial, amendment, or revision of the minutes of the April 15, 2021, regular Sand Springs Economic Development Authority meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call/Vote: \_\_\_\_\_

4. **City Manager's and Trustees' Report**

A) The City Manager and Trustee Members will provide updates regarding recent and upcoming events and projects, including COVID-19, events of interest, and the general operations of the City. No action is to be taken. (Administration)

5. **Election of Officers (A-D)**

A) Chairman

Trustees may consider the election of a Chairman in accordance with the Trust Indenture.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call/Vote: \_\_\_\_\_

B) Vice Chairman

Trustees may consider the election of a Vice Chairman in accordance with the Trust Indenture.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call/Vote: \_\_\_\_\_

C) Secretary/Treasurer

Trustees may consider the appointment of a Secretary/Treasurer in accordance with the Trust Indenture.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call/Vote: \_\_\_\_\_

D) Assistant Secretary

Trustees may consider the appointment of an Assistant Secretary in accordance with the Trust Indenture.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call/Vote: \_\_\_\_\_

6. **Request for the City of Sand Springs to Provide Assistance**

Trustees may consider approval, denial, amendment, or revision of a request for the City of Sand Springs to provide assistance with administrative affairs such as compliance with the Oklahoma Open Records Act and the Oklahoma Open Meetings Act. (Presented by: City Manager Michael S. Carter)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call/Vote: \_\_\_\_\_

7. **Annual Meeting Schedule**

Trustees may consider approval, denial, amendment, or revision of the Annual Meeting Schedule for the remainder of 2022.

NOTE: All meetings must be posted with the City of Sand Springs City Clerk's office in accordance with the Oklahoma Open Meeting Act.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call/Vote: \_\_\_\_\_

8. **Financial Reporting (A-B)**

A) 990 Tax Return

Trustees may consider approval, denial, amendment, or revision of an Agreement with Hood & Associates, at the estimated cost of \$900.00, to prepare a 990 Tax Return for the Sand Springs Economic Development Authority; and authorization for the Chairman to sign said agreement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call/Vote: \_\_\_\_\_

B) Monthly Financial Reports

Trustees may consider approval, denial, amendment, or revision of the regular monthly reports for all funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call/Vote: \_\_\_\_\_

9. **Proposal for the Powerhouse Infrastructure Project**

Trustees may consider approval, denial, amendment, or revision of a Proposal with the City of Sand Springs Proposal regarding the Powerhouse Infrastructure project. (Presented by: City Manager Michael S. Carter)

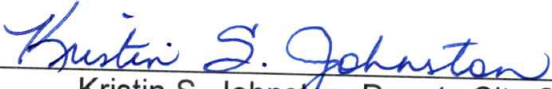
Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call/Vote: \_\_\_\_\_

10. **Adjournment**

Time: \_\_\_\_\_

This agenda was filed in the office of the City Clerk and posted at 8:00 a.m. on June 14, 2022, in the display case located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma, 74063, by Janice L. Almy, City Clerk.

  
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Kristin S. Johnston, Deputy City Clerk