

Sand Springs – Pogue Airport Airport Advisory Board

Regular Meeting Notice and Agenda
Thursday, January 13, 2022 – 5:30 p.m.
Sand Springs-Pogue Airport - Airport Terminal Conference Room
3200 Airport Road
Sand Springs, Oklahoma 74063

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **MINUTES**

Board members may consider approval, denial, amendment, or revision of the minutes of the December 9, 2021, Regular Airport Advisory Board (AAB) meeting.

Motion_____ Second_____

4. **ISR 1000 COMMITTEE REPORT (a-d)**

Committee Chairman and Board Members will discuss airport improvements, upcoming events, and any activities including scheduled events of interest.

Items to be discussed:

- a) Advertising, marketing for SSPA
- b) Schedule of events for SSPA
- a) Renovations/improvements to airport terminal
- b) Governmental Affairs Report

This item is for informational purposes only.

5. **AIRPORT UPDATED T-HANGAR LEASE AND FEES FOR FY 2023**

Board members may consider approval, denial, amendment, or revision to the t-hangar, storage room and tie-down fees for FY 2023.

- a) Board members may consider approval, denial, amendment, or revision to the updated T-hangar lease for FY 2023.

Motion_____ Second_____

- b) Board members may consider approval, denial, amendment, or revision to the t-hangar, storage room and tie-down fees for FY 2023.

Motion_____ Second_____

6. **ENGINEERS REPORT**

Staff and Board members will discuss any pending airport CIP projects of interest, FAA/OAC funding.

Items to be discussed:

a) Update on any upcoming projects FAA projects for the airport.

This item is for informational purposes only.

7. FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM

Board Members will discuss the feasibility of City of Sand Springs/Sand Springs Municipal Authority installing Jet-A system/providing service at SSPA.

Items to be discussed:

a) The feasibility of City of Sand Springs/Sand Springs Municipal Authority installing Jet-A system/providing service at SSPA

This item is for informational purposes only.

8. NORTHWEST APRON, AIRCRAFT HANGAR DEVELOPMENT (a-b)

Board Members and Staff will discuss airport hangar construction, infrastructure, codes and any other information associated with development at airport.

Items to be discussed:

a) Update Northwest Apron Development Area

b) Construction of hangars, infrastructure, codes and information for airport development.

This item is for informational purposes only.

9. SAND SPRINGS HOME HANGAR

Board Members and Staff will discuss potential new tenant, lessee for the Sand Springs Home Hangar/Office building.

This item is for informational purposes only.

10. PROPOSED AVIATION SERVICES OPERATOR LICENSE AGREEMENT WITH BONDIO, LLC

Board members may consider approval, denial, amendment, or revision to proposed Aviation Services Operator (ASO) License Agreement that would permit Bondio, LLC to operate as an Airport Tenant and Non-Commercial operator in the Sand Springs Home Hangar and Facility at Sand Springs-Pogue Airport (SSPA).

Motion_____ Second_____

11. ULLRICH AVIATION HANGAR/OFFICE

Board Members and Staff will discuss status of the Ullrich Aviation Hangar/Office building.

This item is for informational purposes only.

12. CITY MANAGER'S REPORT

The City Manager will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the City.

This item is for informational purposes only.

13. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT

The Airport Supervisor will update Board Members about upcoming events, activities, and general operations of the airport.

Items to be discussed:

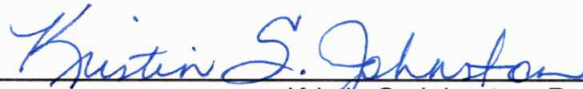
a) Monthly Management Report.

This item is for informational purposes only.

14. ADJOURNMENT

The next Airport Advisory Board Meeting is scheduled for Thursday, February 10, 2022.

This agenda was filed in the office of the City Clerk and posted at 2:00 p.m. on January 7, 2022, on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma, 74063, by Kristin S. Johnston, Deputy City Clerk.



Kristin S. Johnston, Deputy City Clerk