

PLANNING COMMISSION
Regular Meeting Minutes
Monday, July 11, 2022
4:00 p.m.
City Council Chambers
100 E. Broadway, Sand Springs, OK

MEMBERS PRESENT: Paul Shindel, Chairman 1-0
Harold Neal, Vice-Chairman 1-0
Tom Askew, 1-0
Matt Barnett, 1-0

MEMBERS ABSENT: Jason Mikles, Secretary 0-1
Erik Stuckey, 0-1

STAFF PRESENT: Mike Carter, City Manager
Brad Bates, City Planner/Neighborhood Services Director
Cynthia Webster, Recording Secretary

The Sand Springs Planning Commission met in a regular session on Monday, July 11, 2022 in City Council Chambers, 100 E. Broadway, pursuant to the agenda filed with the City Clerk's office, posted on the display board located at Sand Springs City Hall, 100 E. Broadway, Springs, Oklahoma, and posted on the City of Sand Springs website at www.sandspringsok.org at 9:05 a.m., on July 5, 2022, by Cynthia Webster.

1. Call to Order

Chairman Paul Shindel called the meeting to order at the noted time of 4:00 p.m.

2. Roll Call

Chairman Shindel called for an individual roll call with members replying in the following manner: Mr. Mikles, no response; Mr. Stuckey, no response; Mr. Shindel, here; Mr. Neal, here; Mr. Askew, here; Mr. Barnett, here.

Mr. Mikles and Mr. Stuckey were noted as absent.

3. Minutes of June 13, 2022

Commissioners considered approving, denying, amending or revising of the minutes from the June 13, 2022 meeting.

Mr. Neal made a motion that the minutes of June 13, 2022 be approved as presented. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Chairman Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye.

The motion carried 4-0-0.

4. Stone Creek Estates IV Final Plat

City Planner Brad Bates presented the staff report. City Planner Bates advised that this Final Plat was slightly different than the Preliminary Plat that was submitted in June of 2020. Due to some existing wells in the area, Reserve A was shifted and enlarged and the number of lots and blocks were varied to offset the wells. City Planner Bates advised that Release Letters have been received from PSO, Cox, ONG, and Tulsa County. All Release Letters and Public Works comments will be reviewed prior to the issuance of the Final Plat.

Mr. Neal made a motion to approve the Final Plat of Stone Creek Estates IV. Mr. Askew seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Chairman Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye.

The motion carried 4-0-0.

5. SSL-712

City Planner Bates presented the staff report and advised that this lot split was filed in conjunction with a lot combination request that will be heard immediately after this matter. City Planner Bates advised that a triangular sliver of land, 8.33' at the widest, will be deeded from Lot 35, Blk 1, Lakeside Ridge Amended, to Lot 34, Blk 1, Lakeside Ridge Amended. The split and subsequent combination will correct a property line issue between the two properties.

Mr. Neal made a motion to approve SSL-712 as presented. Mr. Askew seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Chairman Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye.

The motion carried 4-0-0.

6. SSLC-713

City Planner Bates advised that this request was filed alongside the request just heard that corrects a property line issue.

Mr. Neal made a motion to approve SSLC-713 as presented. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows:

Chairman Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye.

The motion carried 4-0-0.

7. **SUP-74**

The Planning Commission is being asked to set notification requirements for SUP-74 to allow a mini-storage (Use Unit 16) at property located at approximately 4500 S. 112th W. Ave. City Planner Bates went over the typical notification requirements.

Mr. Neal made a motion to post a sign on the property two weeks before the hearing date, publish a newspaper ad two weeks before the hearing date, mail notification letters to any property owner within 300' of the subject property 20 days before the hearing date and set a date for hearing of August 8, 2022. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Chairman Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye.

The motion carried 4-0-0.

8. **Elections**

The Planning Commission will elect a Chairperson, Vice-Chairperson, and Secretary.

Mr. Askew made a motion to nominate Paul Shindel for Chairperson. Mr. Neal seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Chairman Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye.

The motion carried 4-0-0.

Mr. Shindel made a motion to nominate Harold Neal for Vice-Chairperson. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Chairman Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye.

The motion carried 4-0-0.

Mr. Askew made a motion to nominate Jason Mikles for Secretary. Mr. Neal seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Chairman Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye.

The motion carried 4-0-0.

9. Director's Report

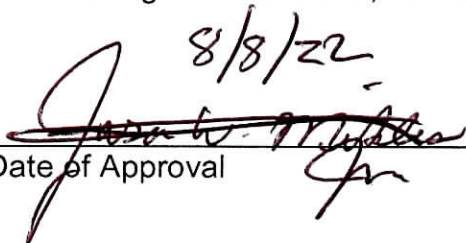
City Planner Bates advised commission members that all four propositions on the GO package passed on June 28th.

10. City Manager's Report

City Manager Mike Carter advised that the reappointment of Erik Stuckey would be brought before City Council. Mr. Stuckey had advised he had scheduling conflicts for June and July when he was elected to the Planning Commission.

11. Adjournment

There being no other items, the meeting was adjourned at the noted time of 4:16 p.m.

8/8/22

Date of Approval


Jason Mikles, Secretary