

SAND SPRINGS – POGUE AIRPORT

Airport Advisory Board

MINUTES

Thursday, July 11, 2019

5:30 p.m.

Airport Terminal Conference Room

Sand Springs-Pogue Airport

3200 Airport Road

Sand Springs, Oklahoma 74063

MEMBERS PRESENT: Robert Fleenor, Vice Chairman
Leia Anderson, Secretary
Rick Westcott
David Kvach
Joe Stephenson
Dr. Tom Campbell

ABSENT: Dr. Mark Manahan, Chairman

ALSO PRESENT: Ken Madison, Airport Supervisor
Sunnie Smith, Recording Secretary

The Airport Advisory Board met in a regular session on Thursday, July 11, 2019 In the Airport Terminal conference room at the Sand Springs - Pogue Airport, pursuant to the agenda filed with the City Clerk's office, and posted at 10:00 a.m. on July 8, 2019 on the bulletin board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway Sand Springs, Oklahoma 74063.

1. Call to Order

Vice Chairman Fleenor called the meeting to order at 5:35 p.m.

2. Roll Call

Vice Chairman Fleenor called for individual roll call with members replying in the following manner:

Dr. Campbell, aye; Dr. Manahan, no response; Mr. Fleenor, here; Mr. Stephenson, here; Mrs. Anderson, here; Mr. Kvach, here; Mr. Westcott; here

3. Minutes

The minutes of the June 13, 2019 Regular Airport Advisory Board meeting were included in the agenda packets for the Board's review and approval.

A motion was made by Mr. Westcott and seconded by Mr. Anderson that the minutes of the June 13, 2019 Airport Advisory be approved with changes.

Vice Chairman Fleenor called for the vote recorded as follows:

Mr. Fleenor, aye; Dr. Manahan, no response; Dr. Campbell, aye; Mr. Stephenson, aye; Mrs. Anderson, aye; Mr. Kvach aye; Mr. Westcott, aye.

4. ELECTION OF AIRPORT ADVISORY BOARD (AAB) OFFICERS (FY2020)

The board members discussed nominees and elected Airport Advisory Board Officers for FY2020.

Following discussion, a motion was made by Mr. Stephenson and seconded by Mr., Kvach that the following board member be appointed to the following positions.

Chairman- Robert Fleenor; Vice Chairman – Leia Anderson; Secretary – Mark Manahan

Vice Chairman Fleenor called for the vote recorded as follows:

Mr. Fleenor, aye; Dr. Manahan, no response; Dr. Campbell, aye; Mr. Stephenson, aye; Mrs. Anderson, aye; Mr. Kvach aye; Mr. Westcott, aye.

5. ISR 1000 COMMITTEE REPORT

Committee Chairman updated the Board Members on airport improvements, upcoming events and any other activities including scheduled events of interest to the Board Members.

6. ENGINEERS REPORT

Staff and board members discussed any pending airport CIP projects of interest, FAA/OAC funding.

Discussion Item Only.

7. FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM

Staff and board members discussed the feasibility of installing Jet-A system/providing service at SSPA.

Discussion Item Only.

8. AIRCRAFT HANGAR DEVELOPMENT

Staff and board discussed the airport hangar construction at Sand Springs Pogue Airport.

Discussion Item Only.

9. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT

The board and staff reviewed and discussed the monthly management report for June 2019.

Discussion Item Only.

10. ADJOURNMENT

The next meeting is scheduled for Thursday, August 8, 2019.

The meeting adjourned at 5:57pm.

Sunnie Smith, Public Works Administrative Specialist