

# SAND SPRINGS – POGUE AIRPORT

Airport Advisory Board  
MINUTES

Thursday, April 11, 2019  
5:30 p.m.

Airport Terminal Conference Room  
Sand Springs-Pogue Airport  
3200 Airport Road  
Sand Springs, Oklahoma 74063

**MEMBERS PRESENT:** Dr. Mark Manahan, Chairman  
Robert Fleenor, Vice Chairman  
David Kvach  
Joe Stephenson  
Rick Westcott  
Dr. Tom Campbell

**ABSENT:** Leia Anderson, Secretary

**ALSO PRESENT:** Ken Madison, Airport Supervisor  
Sunnie Smith, Recording Secretary

The Airport Advisory Board met in a regular session on Thursday, April 11, 2019 in the Airport Terminal conference room at the Sand Springs - Pogue Airport, pursuant to the agenda filed with the City Clerk's office, and posted at 10:00 a.m. on April 8, 2019 on the bulletin board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway Sand Springs, Oklahoma 74063.

## **1. Call to Order**

Chairman Manahan called the meeting to order at 5:30 p.m.

## **2. Roll Call**

Chairman Manahan called for individual roll call with members replying in the following manner:

Dr. Campbell, here; Dr. Manahan, here; Mr. Fleenor, here; Mr. Stephenson, here; Mrs. Anderson, no response; Mr. Kvach, here; Mr. Westcott; here

## **3. Minutes**

The minutes of the March 14, 2019 Regular Airport Advisory Board meeting were included in the agenda packets for the Board's review and approval.

A motion was made by Mr. Fleenor and seconded by Dr. Campbell that the minutes of the March 14, 2019 Airport Advisory be approved with changes.

Chairman Manahan called for the vote recorded as follows:

Mr. Fleenor, aye; Dr. Manahan, abstain; Dr. Campbell, aye; Mr. Stephenson, aye; Mrs. Anderson, no response; Mr. Kvach abstain; Mr. Westcott, abstain.

**4. ISR 1000 COMMITTEE REPORT**

Committee Chairman updated the Board Members on airport improvements, upcoming events and any other activities including scheduled events of interest to the Board Members.

**5. ENGINEERS REPORT**

Staff and board members discussed any pending airport CIP projects of interest, FAA/OAC funding.

Discussion Item Only.

**6. FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM**

Staff and board members discussed the feasibility of installing Jet-A system/providing service at SSPA.

Discussion Item Only.

**7. AIRCRAFT HANGAR DEVELOPMENT**

Staff and board discussed the airport hangar construction at Sand Springs Pogue Airport.

Discussion Item Only.

**8. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT**

The board and staff reviewed and discussed the monthly management report for March 2019.

Discussion Item Only.

**9. ADJOURNMENT**

The next meeting is scheduled for Thursday, May 9, 2019.

The meeting adjourned at 5:52pm.

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Sunnie Smith, Public Works Administrative Specialist