

PLANNING COMMISSION

Rescheduled Regular Meeting Minutes

Monday, April 8, 2019

4:00 p.m.

**Sand Springs Municipal Building, 100 E. Broadway
City Council Chambers, Room 203**

MEMBERS PRESENT: Jason Mikles, Secretary 5-4
Joe Shelton 8-1
Patty Dixon 8-1
Tom Askew 7-2

MEMBERS ABSENT: Paul Shindel, Chairman 8-1
Harold Neal, Vice-Chairman 7-2
Keri Fothergill 6-3

STAFF PRESENT: Brad Bates, City Planner/Asst. Director-Community Dev.
Cynthia Webster, Recording Secretary

The Sand Springs Planning Commission met in a rescheduled regular session on Monday, April 8, 2019 in the Sand Springs Municipal Building, Room 203, pursuant to the agenda filed with the City Clerk's office, posted on the display board located in the first floor lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma, and posted on the City of Sand Springs website at www.sandspringsok.org at 10:50 a.m., April 2, 2019 by Cynthia Webster.

1. Call to Order

Secretary Mikles called the meeting to order at the noted time of 4:02 p.m.

2. Roll Call

Secretary Mikles called for an individual roll call with members replying in the following manner: Ms. Dixon, here; Mr. Mikles, here; Mr. Shelton, here; Mr. Shindel, no response; Mr. Neal, no response; Mr. Askew, here; Ms. Fothergill, no response.

Mr. Shindel, Mr. Neal and Ms. Fothergill were noted as absent.

3. Minutes of March 18, 2019

Commissioners considered approval of the minutes from the March 18, 2019 meeting.

Mr. Askew made a motion that the minutes of March 18, 2019 be approved as presented. Ms. Dixon seconded the motion.

With no further discussion, Secretary Mikles called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Askew, aye. The motion carried 4-0-0.

4. **SUP-47**

City Planner Bates presented the staff report. The Planning Commission is being asked to conduct a public hearing and complete the Findings of Fact and Conclusions of Law for a Specific Use Permit to allow a bar/tavern at 1 E. 34th St.

Secretary Mikles opened the public hearing at 4:06 p.m.

Applicant Riley Howard was present for questions. Applicant discussed his business hours and his operating plan.

Secretary Mikles closed the public hearing at 4:13 p.m., and stated that the Planning Commission would now complete the Findings of Fact and Conclusions of Law.

Mr. Askew made a motion that the project will have a minimal effect on the adjacent property. Ms. Dixon seconded the motion.

With no further discussion, Secretary Mikles called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Askew, aye. The motion carried 4-0-0.

Mr. Askew made a motion that the community welfare will not be adversely affected by the project. Ms. Dixon seconded the motion.

With no further discussion, Secretary Mikles called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Askew, aye. The motion carried 4-0-0.

Mr. Shelton made a motion that the project will not have an impact on public facilities. Ms. Dixon seconded the motion.

With no further discussion, Secretary Mikles called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Askew, aye. The motion carried 4-0-0.

Mr. Shelton made a motion to approve the safeguards as outlined in the staff report. Ms. Dixon seconded the motion.

With no further discussion, Secretary Mikles called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Askew, aye. The motion carried 4-0-0.

Ms. Dixon made a motion that all procedural requirements have been met and recommended approval of SUP-47 to City Council. Mr. Askew seconded the motion.

With no further discussion, Secretary Mikles called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Askew, aye. The motion carried 4-0-0.

5. SSLC-663

City Planner Bates presented the staff report. The applicant is proposing to combine Lots 8 and 9, Block 1, Oakbridge Addition, in order to build a home across the common lot line. Public Works has reviewed the application and has no issues with the request. Builder Jerry Hall was present on behalf of applicant.

Mr. Shelton made a motion to approve SSLC-663 as presented. Ms. Dixon seconded the motion.

With no further discussion, Secretary Mikles called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Askew, aye. The motion carried 4-0-0.

6. SSLC-664

City Planner Brad Bates presented the staff report. The applicant is proposing to combine Lots 10 and 11, Block 1, Oakbridge Addition, in order to build a home across the common lot line. City Planner Bates advised that an additional request to close the ROW and access easements across these lots will be heard at the May Planning Commission meeting. Public Works has reviewed the request and has no issues with the lot combination. Builder Jerry Hall was present on behalf of applicant.

Mr. Shelton made a motion to approve SSLC-664 as presented. Ms. Dixon seconded the motion.

With no further discussion, Secretary Mikles called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Askew, aye. The motion carried 4-0-0.


7. Director's Report

City Planner Bates reminded Commissioners of Herbal Affair this weekend.

8. Adjournment

There being no other items, the meeting was adjourned at the noted time of 4:24 p.m.

5/13/19
Date of Approval



Jason Mikies, Secretary
Paul Shindel, Chairman