

# SAND SPRINGS – POGUE AIRPORT

Airport Advisory Board

MINUTES

Thursday, February 14, 2019

5:30 p.m.

Airport Terminal Conference Room

Sand Springs-Pogue Airport

3200 Airport Road

Sand Springs, Oklahoma 74063

**MEMBERS PRESENT:** Robert Fleenor, Vice Chairman  
Joe Stephenson  
Rick Westcott  
Dr. Tom Campbell

**ABSENT:** Dr. Mark Manahan, Chairman  
Leia Anderson, Secretary  
David Kvach

**ALSO PRESENT:** Ken Madison, Airport Supervisor  
Bert Gilbreath, Garver Engineer  
Quinton Smith, Garver Engineer

The Airport Advisory Board met in a regular session on Thursday, February 14, 2019 in the Airport Terminal conference room at the Sand Springs - Pogue Airport, pursuant to the agenda filed with the City Clerk's office, and posted at 10:00 a.m. on February 11, 2019 on the bulletin board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway Sand Springs, Oklahoma 74063.

## 1. Call to Order

Vice Chairman Fleenor called the meeting to order at 6:00 p.m.

## 2. Roll Call

Vice Chairman Fleenor called for individual roll call with members replying in the following manner:

Dr. Campbell, here; Dr. Manahan, no response; Mr. Fleenor, here; Mr. Stephenson, here; Mrs. Anderson, no response; Mr. Kvach, no response; Mr. Westcott; here.

## 3. Minutes

The minutes of the January 10, 2019 Regular Airport Advisory Board meeting were included in the agenda packets for the Board's review and approval.

A motion was made by Mr. Fleenor and seconded by Mr. Kvach that the minutes of the January 10, 2019 Airport Advisory be approved as written.

Chairman Manahan called for the vote recorded as follows:

Mr. Fleenor, aye; Dr. Manahan, aye; Dr. Campbell, no response; Mr. Stephenson, aye; Mrs. Anderson, abstain; Mr. Kvach aye; Mr. Westcott, no response.

**4. ISR 1000 COMMITTEE REPORT**

Committee Chairman updated the Board Members on airport improvements, upcoming events and any other activities including scheduled events of interest to the Board Members.

**5. ENGINEERS REPORT**

Staff and board members discussed any pending airport CIP projects of interest, FAA/OAC funding.

Discussion Item Only.

**6. FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM**

Staff and board members discussed the feasibility of installing Jet-A system/providing service at SSPA.

Discussion Item Only.

**7. AIRCRAFT HANGAR DEVELOPMENT**

Staff and board discussed the airport hangar construction at Sand Springs Pogue Airport.

Discussion Item Only.

**8. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT**

The board and staff reviewed and discussed the monthly management report for January 2018.

Discussion Item Only.

**9. ADJOURNMENT**

The next meeting is scheduled for Thursday, March 14, 2019.

The meeting adjourned at 6:23 p.m.

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Sunnie Smith, Public Works Administrative Specialist