

# SAND SPRINGS – POGUE AIRPORT

Airport Advisory Board

MINUTES

Thursday, February 10, 2022

5:30 p.m.

Airport Terminal Conference Room

Sand Springs-Pogue Airport

3200 Airport Road

Sand Springs, Oklahoma 74063

**MEMBERS PRESENT:** Leia Anderson, Chairman  
David Kvach, Vice Chairman  
Rick Westcott, Secretary  
Dr. Mark Manahan  
Dr. Tom Campbell  
Robert Fleenor  
Joe Stephenson

**ABSENT:**

**ALSO PRESENT:** Ken Madison, Airport Supervisor  
Sunnie Smith, Recording Secretary  
Bill Wagoner, Skyboss Aviation  
Shawn Rankin

The Airport Advisory Board met in a regular session on Thursday February 10, 2022 in the Airport Terminal conference room at the Sand Springs - Pogue Airport, pursuant to the agenda filed with the City Clerk's office, and posted at 11:50 a.m. on February 7, 2022 on the bulletin board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway Sand Springs, Oklahoma 74063.

## **1. Call to Order**

Chairman Anderson called the meeting to order at 5:31 p.m.

## **2. Roll Call**

Chairman Anderson called for individual roll call with members replying in the following manner:

Dr. Campbell, here; Dr. Manahan, here; Mr. Fleenor, here; Mr. Stephenson, here; Mrs. Anderson, no response, Mr. Kvach, here; Mr. Westcott; no response.

## **3. Minutes**

The minutes of the January 13, 2022 Regular Airport Advisory Board meeting were included in the agenda packets for the Board's review and approval.

A motion was made by Mr. Fleenor and seconded by Mr. Stephenson that the minutes of the January 13, 2022 Airport Advisory be approved.

Chairman Anderson called for the vote recorded as follows:

Mr. Fleenor, aye; Dr. Manahan, aye; Dr. Campbell, aye; Mr. Stephenson, aye; Mrs. Anderson, abstain; Mr. Kvach aye; Mr. Westcott, abstain.

**4. ISR 1000 COMMITTEE REPORT**

Committee Chairman updated the Board Members on airport improvements, upcoming events and any other activities including scheduled events of interest to the Board Members.

**5. PROPOSED AVIATION SERVICES OPERATOR LICENSE AGREEMENT WITH SKYBOSS AVIATION**

Staff and board discussed proposed service agreement with Skyboss Aviation following discussion a motion was made by Mr. Fleenor and seconded by Mrs. Anderson to approve the ASO License Agreement.

Chairman Anderson called for the vote recorded as follows:

Mr. Fleenor, aye; Dr. Manahan, aye; Dr. Campbell, aye; Mr. Stephenson, aye; Mrs. Anderson, aye; Mr. Kvach aye; Mr. Westcott, aye.

**6. ENGINEERING REPORT**

The board and staff discussed any pending airport CIP projects of interest & FAA/OAC funding.

**7. FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM**

Staff and board discussed the FEASIBILITY OF INSTALLING Jet-A system providing service at SSPA.

Discussion Item Only.

**8. NORTHWEST APRON, AIRCRAFT HANGAR DEVELOPMENT**

Staff and board discussed airport hangar construction, infrastructure, codes and any other information associated with development at the airport.

Discussion Item Only.

**9. SAND SPRINGS HOME HANGER**

Staff and board discussed a potential new tenant, lessee for the Sand Springs Home Hangar/Office building.

Discussion Item Only.

**10. CITY MANAGER'S REPORT**

No Updates.

**11. AIRPORT SUPERVISORS MONTHLY MANAGEMENT REPORT**

Discussion Item Only.

**12. ADJOURNMENT**

The next meeting is scheduled for Thursday, March 10, 2022.

The meeting adjourned at 6:04p.m.

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Sunnie Smith, Public Works Administrative Specialist