

A G E N D A  
SAND SPRINGS DEVELOPMENT AUTHORITY  
Regular Meeting  
Wednesday, October 16, 2019, 4:00 p.m.  
Sand Springs Municipal Building, 100 E. Broadway  
City Council Chambers, Room 203

1. Call to Order

2. Roll Call

3. Oath of Office

City Clerk, Janice Almy, will administer the Oath of Office to new Development Authority Member Michael Dickerson.

4. Consider Approval of Minutes of July 17, 2019 Regular Meeting

5. Sand Springs Keystone Corridor and Urban Renewal Area Report

Trustees will receive an update on Sand Springs' development opportunities within the corridor boundaries and the urban renewal areas.

6. Downtown Revitalization Grant Program

Trustees will discuss a downtown grant program to help revitalize structures in the historic downtown area with fire suppression and electrical upgrades. This item is for discussion purposes only and no action will be taken by the Development Authority.

7. Request for Executive Session

A. Development Authority will consider entering into Executive Session for the purpose of conferring on matters pertaining to economic development within the RiverWest development area and for the purpose of conferring on other economic development projects in which public disclosure of the matter discussed would interfere with the confidentiality of the business in accordance with O.S. Title 25, Section 307(C)(10).

B. Chairman Cox will reconvene the Development Authority meeting following the Executive Session.

C. Trustees will consider and take any action deemed appropriate by the Trustees as a result of the Executive Session.

8. Election of Chairperson and Vice-Chairperson

9. Adjournment

This agenda was posted on the Sand Springs website at [www.sandspringsok.org](http://www.sandspringsok.org), as well as posted at 3:45 a.m./p.m. on October 10, 2019, on the display window of the Sand Springs Administration Building, 217 N. McKinley, Sand Springs, Oklahoma, 74063, by

Cynthia Webber

# **SAND SPRINGS DEVELOPMENT AUTHORITY**

## **Regular Meeting Minutes**

**Wednesday, July 17, 2019, 4:00 p.m.**

**Sand Springs Municipal Building, 100 E. Broadway  
City Council Chambers, Room 203**

**MEMBERS PRESENT:** Troy Cox, Chairperson (7-2)  
Sharon Weaver, Vice-Chairperson (8-1)  
Donald Pitts (8-1)

**MEMBERS ABSENT:** Justin Tockey (1-1)

**ALSO PRESENT:** Elizabeth Gray, City Manager  
Mike Tinker, Assistant City Manager  
Brad Bates, City Planner/Asst. Director-Community Dev.  
Cynthia Webster, Recording Secretary

The Sand Springs Development Authority met in regular session on July 17, 2019, at 4:00 p.m. in the Sand Springs Municipal Building pursuant to the notice and agenda filed with the City Clerk's office and posted at 2:25 p.m., July 15, 2019, on the display board in the first floor lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, OK, 74063, and posted on the Sand Springs Website at [www.sandspringsok.org](http://www.sandspringsok.org).

### **1. Call to Order**

Chairperson Troy Cox called the meeting to order at the noted time of 4:01 p.m.

### **2. Roll Call**

Chairperson Cox called for an individual roll call with members replying in the following manner: Vice-Chairperson Weaver, here; Chairperson Cox, here; Trustee Pitts, here; Trustee Tockey, no response.

Trustee Tockey was noted as absent.

### **3. Consider Approval of Minutes of March 20, 2019**

The minutes of the regular meeting of March 20, 2019 were presented for Trustees' review and consideration.

A motion was made by Trustee Pitts and seconded by Trustee Weaver that the minutes of the March 20, 2019 regular meeting, as presented, be approved.

With no further discussion, Chairperson Cox called for the vote recorded as follows: Trustee Weaver, aye; Chairperson Cox, aye; Trustee Pitts, aye.

The motion carried 3-0-0.

**4. Consider Approval of Minutes of May 15, 2019**

The minutes of the regular meeting of May15, 2019 were presented for Trustees' review and consideration.

A motion was made by Trustee Pitts and seconded by Trustee Weaver that the minutes of the May 15, 2019 regular meeting, as presented, be approved.

With no further discussion, Chairperson Cox called for the vote recorded as follows: Trustee Weaver, aye; Chairperson Cox, aye; Trustee Pitts, aye.

The motion carried 3-0-0.

**5. Sand Springs Keystone Corridor and Urban Renewal Area Report**

City Planner Brad Bates and City Manager Elizabeth Gray provided Trustees with updates on the Main Street and Hwy 97 projects. City Planner Bates also advised that Omnitrax was going to demolish and reconstruct the old locomotive repair building north of the powerhouse.

**6. River West Entry Signage**

City Planner Bates gave a power point presentation on a bid for the River West entry signage. The bid came in over budget so staff is waiting on a breakdown of the numbers. This item was for informational purposes only and no action was taken by the Development Authority.

**7. Institute for Quality Communities Grant**

City Planner Bates stated that the City of Sand Springs has been selected to receive a grant from OML and the University of Oklahoma for a streetscape package. The project will start this fall and conclude in 2020. This item was for informational purposes only and no action was taken by the Development Authority.

**8. Request for Executive Session**

City Manager Elizabeth Gray advised that there would be no Executive Session today.

**9. Adjournment**

There being no further business, the meeting was adjourned at the noted time of 4:28 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Troy Cox, Chairperson