

**MEETING NOTICE AND AGENDA – REVISED 02/15/19
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY**

Tuesday, February 19, 2019 - 6:00pm
Sand Springs Museum
9 E Broadway (PO Box 1870)
Sand Springs, OK 74063

1. **CALL TO ORDER** _____pm

2. **ROLL CALL –**
Steve Clem_____ Mayme Crawford_____ Tim Dixon_____ Debbie Nobles_____
Cynthia Phillips_____ Vicki Sisney_____ Grady W. Whitaker, Jr._____

3. **CONSENT AGENDA**
All matters listed under “Consent” are considered by the Trust Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request.
 - a. Approval of the Minutes of the January 15, 2019 regular SSCHMTA meeting - Pages 1-3
 - b. Financials & Monthly Disbursements - Pages 4-6
 - c. Bills – Page 7

Motion _____ Second _____

4. **TRUSTEES WILL CONSIDER / DISCUSS IMPROVEMENTS RELATED TO 2018 BOND FUNDING**

Motion _____ Second _____

5. **TRUSTEES WILL CONSIDER / DISCUSS THE MERITS OF HAVING ANOTHER STRATEGIC PLANNING MEETING TO DEVELOP A REVISED ACTION PLAN FOR THE MUSEUM**

Motion _____ Second _____

6. **TRUSTEES WILL CONSIDER / DISCUSS THE SSMA EDUCATION CHAIR, LELAND LESLIE’S REQUEST TO HOLD THE ANNUAL NATIONAL ART HONOR SOCIETY RECEPTION AT THE MUSEUM**

(Lisa Riggs) It would likely be the first week of April, involves induction of some students in grades 9-12, would be at 6:00 p.m. and last approximately 1 hour, and attendance would likely be 25-50 people. It has the support of the SSMA.

Motion _____ Second _____

- 7. **TRUSTEES WILL CONSIDER / DISCUSS THE SIGN MOCKUP THAT HAS BEEN SUBMITTED AND DETERMINE IF WE WANT TO ORDER SIGNAGE FOR THE INTERIOR OF THE MUSEUM (Tim Hoss)**

Motion_____ Second_____

- 8. **TRUSTEES WILL DISCUSS THE POOR QUALITY AND SLOW OPERATING SPEED OF THE MUSEUM’S CURRENT INTERNET AND CONSIDER IF IT IS TIME TO REPLACE IT**

(Tim Hoss) we are currently unable to use the credit card machine, because the internet is so slow.

Motion_____ Second_____

- 9. **MUSEUM ASSOCIATION REPORT (Lisa Riggs)**
Information only – no action will be taken

- 10. **DIRECTOR’S REPORT (Ginger Murphy)**
Information only – no action will be taken

- 11. **CHAIR’S REPORT (Steve Clem)**
Information only – no action will be taken

- 12. **COMMITTEE REPORTS**
Information only – no action will be taken

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| a. Tim Dixon, Accession/De-Accession | d. Vicki Sisney, Exhibits |
| b. Cynthia Phillips, Building | e. Grady Whitaker, Fundraising |
| c. Debbie Nobles, Documents | f. Mayme Crawford, Finance |

- 13. **ADJOURNMENT: _____pm**

This Agenda was filed in the office of the City Clerk and posted at 10:00 am/pm on February 15, 2019, on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, OK.

Elisabeth Selensky
Elisabeth Selensky, Sand Springs Parks and Recreation